

# Home–School Communication

Use whatever ways work best for your family to have ongoing, two-way contact with teachers and school staff

## Check with teachers

- Let your child’s teacher know the best ways to communicate with you
- Ask for help with online portals or other ways the school sends information
- Share any information that might help the teacher understand your child
- If you have a concern, set up a time to discuss it with the teacher; don’t wait for a conference

## Check for messages

- Check your child’s backpack or folder daily for flyers and read them (ask for translation if that would help you)
- If your child has an assignment notebook, check it daily and sign it if asked



## Parent–teacher (and parent–teacher–student) conferences

- Take questions you have to the conference, and discuss what is on your mind
- Ask about your child’s strengths—both in academics and in social/emotional or character traits, and share those you see in your child
- Let the teacher know you are watching your child’s study habits and attitude toward school
- Ask what the teacher, you, and your child should each do next to support learning



**Don’t forget to tell the teacher “thanks”; send a note when you especially appreciate something a teacher has done for your child or family**



ADI. (2018). A guide for families: Helping your child succeed in school.  
<https://www.schoolcommunitynetwork.org/docs/FamilyGuide.pdf>

Redding, S., Murphy, M., & Sheley, P. (2011). Handbook on family and community engagement (FACE). Information Age.  
<https://www.schoolcommunitynetwork.org/downloads/FACEHandbook.pdf>

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